

## Clifton Hill School

<b>Document</b>	Provider Access Policy
<b>Content</b>	Procedures for managing requests from external providers.
<b>Status</b>	Statutory
<b>Review period</b>	3 Years
<b>Author</b>	Sinead O'Connor
<b>Governors' Committee Responsible</b>	Learning & Achievement Committee
<b>Links to other policies</b>	Safeguarding Policy Careers Policy Educational Visits Policy
<b>Policy approved</b>	Lucy Wijsveld
<b>Next review Date</b>	Spring 27

Version Number	Date	Comment
2	Spring 2024	Baker Clause Careers referred to as 'Preparation for Adulthood'
1	Autumn 2021	

### Setting

Clifton Hill is a Surrey County Council funded community school for students aged 11-19 years who have severe or profound multiple learning difficulties, autistic spectrum disorder, challenging behavior and complex health needs. This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

### Rationale

This policy statement sets out Clifton Hill's arrangements to comply with the school's legal obligations under Section 42B of the Education Act 1997 "Opportunity for a range of education and training providers to access registered students during the relevant phase of their education for the purpose of informing them about approved technical education qualifications or apprenticeships."

### Introduction

At Clifton Hill, we aim to prepare our students for the next stage in their lives; to be successful learners, responsible citizens and confident individuals, using a personalized approach to meet their individual needs.

Publications used to create and review our current provision are:

- Careers & Enterprise Framework
- Gatsby Foundation Good Careers Guidance – Highlights eight good practice benchmarks – The SEND Gatsby

- DFE Careers guidance and access for education and training providers
- CDI (Career Development Institute) ACEG framework

### Students Entitlement

All students in years 8-14 are entitled to a quality programme of careers education, customised to student's individual pathways. At Clifton Hill we refer to careers as '**Preparation for Adulthood**'. Some of the areas to be included are:

- Access to impartial, meaningful and achievable careers advice and information
- Opportunities to meet and hear from a range of local providers about future options. This can include supported learning/internships, apprenticeships, college placements, day centres and work placements. Information to be provided through taster sessions, group discussions, transition events-fairs, work experience/college placements.
- Students will have the chance to take part in an enriched programme to help understand how to make applications for the full range of academic or social programmes. Where this is not possible, support will be made available for parents/carers, to ensure the most suitable option is explored and secured.
- To receive the most relevant and up to date information on the labour market, skills, qualities, and qualifications required to progress towards the desired world of work. Where this is not possible, support will be made available for parents/carers.
- A career programme delivered, providing detailed information on the full range of education and training options available to individuals. Taking into consideration a transition programme and individual student needs. All options will be covered from paid employment to work placements, supported internships, volunteering, and supported learning and living.
- A comprehensive transition plan to ensure students, parents-carers are equipped and supported throughout the process

### Baker Clause (July 2021) and Provider Access Legislation (January 2023)

The provider access legislation (referred to as the 'Baker Clause') requires all schools and academies to provide opportunities for a range of education and training providers to access all year 8 to 13 pupils to inform them about approved technical education qualifications and apprenticeships. At Clifton Hill we are aware of this legislation but we currently have no students on role for whom it is appropriate for. We review our cohort each year and if the Baker Clause legislation applies to any students we will provide students with apprenticeship information that is appropriate for the needs of the individual student.

### Safeguarding

Clifton Hill's safeguarding policy outlines the procedure for checking the identity and suitability of external visitors. Any visitor will be expected to adhere to the Safeguarding Policy.

### Opportunities for access

Clifton Hill is dedicated to creating an educational and meaningful interaction with employers for our students. Incorporated into the school career programme, access to employers, training providers and other external agencies will be made available. This will be through events, guest

speakers, workshops, careers fayres, and training programmes. This will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Students have the opportunity to visit local colleges, training providers and day provision.

### Premises and facilities

The school will ensure a suitable space is made available to promote engagement between provider and student, with the relevant support available if required. The space available is dependent on the appropriate need of the activity. It can include the main hall, classrooms, or meeting room. With agreement and advance notice, the Transitions Leader (Sinead O'Connor) or a member of the team, can make available specialist equipment to support provider presentations.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the main office. Information booklets can then be disseminated to the relevant key stages/departments. This information is available to all students and staff.

### Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Sinead O'Connor.

There will be a review each year to ensure links with providers are meaningful and up to date offering students and parents a variety of options linked to their destination pathway and their local authority.

### Management of provider access requests

A provider wishing to request access should contact: Sinead O'Connor (Transitions Leader)

Telephone: 01883 347740

Email: [Sinead.oconnor@clifton-hill.surrey.sch.uk](mailto:Sinead.oconnor@clifton-hill.surrey.sch.uk)